



# Ninth Episcopal District

## Christian Methodist Episcopal Church

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**Bishop Henry M. Williamson, Sr., Presiding Prelate**

## The Ninth District CME Network:

**Providing a Communication Network, and Web Sites and Email Accounts for Local Churches and Districts in the Ninth Episcopal District**

Through the leadership of Bishop Henry M. Williamson, Sr., the Ninth Episcopal District recently purchased its own domain, **ninthdistrictcme.org**, and established the Ninth District CME Network!

The Ninth District CME Network has an opportunity to provide each local church and District in the five Regions with a website, email account(s), and other web features, at a minimal cost of **\$25 per year for local churches with less than 100 members; \$50 for local churches with 100 or more members; and \$35 for Presiding Elders' Districts!** This amounts to \$2-\$4 per month! Additionally, **email accounts are available for \$10 per year** for those churches/Districts that wish to have a Ninth District email account only.

### **Frequently Asked Questions (FAQ) about the Ninth District CME Network:**

#### **What is the Ninth District CME Network and what services will it provide?**

The Ninth Episcopal District CME Network was developed to provide a communication network for the local churches and Districts in the five Regions.

#### **The Ninth District CME Network will provide the following services for local churches and Districts in the five Regions:**

- A communication network among the Regions and Episcopal Headquarters.
- Development and maintenance of your church or District web site hosted by the Ninth District CME Network, or consultation on the design of your web site at Forministry.com (operated through the American Bible Society, a C.M.E. partner).
- Standardized websites on the Ninth District network.
- Listing of your church email and website information on the Ninth District website, and promotion of your church activities.
- Establishment of email accounts for the local churches and Districts in the five Regions, with Web, POP3, IMAP and SMPT access, and 20 MB storage space limit. Email accounts may be established for the Presiding Elder, District, and support staff. Two email accounts may be established for the local pastor and local church. (Additional email accounts may be established for local preachers and key officers).
- Regular email communication among the Ninth District community.
- Announcements about local church/District events and activities on the local and Ninth District web site.

- Feedback forms and web surveys.
- Graphical website statistics.
- Visitor counters for the web site.
- Monthly updates.
- Web development training at strategic meetings (i.e., Ninth District Leadership Training & Institutes, annual CME Convocation).
- Technical support.
- Content Management System (CMS) CMS allows content managers or authors to add, edit, create, delete and schedule text, pictures, and other content associated with maintaining a Web site. In a CMS, the content items reside in a database, where they can be stored until needed, or used in other sites or at a later date
- Other web features, such as PayPal eCommerce for collection of tithes, offerings and other funds, with some at an additional cost.

### **How and when can a local church sign up to have a web site on the Ninth District Network?**

Local churches and Districts in the Ninth Episcopal District (Alaska-Pacific, Arizona-New Mexico, Northern California, Oklahoma-Muskogee and Southern California Regions) may sign up and pay for their church/District web site and email account(s) at the Ninth District Spring Convocation, download the form at the Ninth District site, or by contacting the Ninth District Webmaster, Theresa Duhart, by telephone at 253.564.6771 or email [theresaduhart@comcast.net](mailto:theresaduhart@comcast.net)

### **What is the cost for services provided by the Ninth District CME Network?**

- \$25 per year for local churches with less than 100 members
- \$50 per year for local churches with 100 or more members
- \$35 per year for Presiding Elders' Districts
- \$10 per year for churches/Districts to have an email account only
- All checks should be made payable to the **Ninth Episcopal District** with reference to the Ninth District CME Network in the memo section of the check.

The Ninth District CME Network is providing low and affordable web services to the five Regions. Other vendors will provide this same service at a higher cost of \$150 or more per year. Your website will be hosted on the Ninth District CME Network for \$2-\$4 per month!

### **What development and maintenance for a church or District web site will be done by the Ninth District CME Network?**

The Ninth District CME Network can design and maintain your web page on our network, or provide assistance in helping the local church or District maintain their web site on Forministry.com. Web pages may also be designed by a local church/District member or other persons. For security purposes, the web information will only be uploaded to the local church/District web site by the Ninth District Webmaster. (Note: The establishment of password-protected upload directories for local administrators is being explored.)

The Ninth District CME Network will provide assistance in helping the local church or District obtain a site on Forministry.com, and list the web site on the Ninth District CME Network.

Forministry.com, a division of the American Bible Society, and partner with the C.M.E. Church, currently provides hosting services for all Christian church websites worldwide, **FREE OF CHARGE**. On the Forministry.com site, churches must utilize template designs provided by [Forministry.com](http://Forministry.com). Church websites wishing to **transfer** hosts (i.e., Ninth District CME Network) are not eligible to receive the free hosting services. With the

free domain hosting service, your website is assigned an ID upon completion of the registration process. Your ID enables visitors to access your website on the Internet. (i.e, [www.forministry.com/GACMEPCMCAATL](http://www.forministry.com/GACMEPCMCAATL)).

**If your church is interested in registering a personal domain name (i.e. [www.stpaul.org](http://www.stpaul.org)) an additional charge of \$15.00 is required. You will be required to maintain the website**

**What will be the website address of my local church or District?**

Each local church and District will have a unique web site address.

- For example, the web site address or URL for Mt. Calvary C.M.E. Church on the Ninth District CME Network might be: [www.ninthdistrictcme.org/MtCalvary](http://www.ninthdistrictcme.org/MtCalvary)
- Local churches hosted by the Ninth District CME Network with a similar name of an established CME web site will be given a special identifier:

Mt. Calvary CME, Los Angeles: [www.ninthdistrictcme.org/MtCalvaryla](http://www.ninthdistrictcme.org/MtCalvaryla)

Mt. Calvary CME, Sacramento: [www.ninthdistrictcme.church.org/MtCalvarysac](http://www.ninthdistrictcme.church.org/MtCalvarysac)

- The web site address or URL for Bethel C.M.E. Church hosted by Forministry.com might be: <http://www.forministry.com/usbacmepcbcm2>

**What will be the email address of my local church or District?**

Each local church, District and key staff persons will have a unique email username and password.

- Your local church or District email address will be <yourname@ninthdistrictcme.org>

For example, the email address for Mt. Calvary. C.M.E. Church might be: [mtcalvary@ninthdistrictcme.org](mailto:mtcalvary@ninthdistrictcme.org)

**What if my local church or District has its own web site?**

Your local church or District may keep its current web site, and benefit from the host of services provided by the Ninth District CME Network to the local churches and Districts! The Ninth District CME Network could mirror the pages of your current site onto the Ninth District site. Of course, we'll list your web site on the Network. Additionally, **email accounts are available for \$10 per year** for those churches/Districts that wish to have a Ninth District email account only.

**Whom do I contact if I have additional questions, issues or concerns?**

For additional information about the Ninth District CME Network, contact Theresa Duhart by telephone at 253.376-6361 or email [theresaduhart@comcast.net](mailto:theresaduhart@comcast.net)



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## Application for Participation in the Ninth District CME Network

<b>Application for:</b> <input type="checkbox"/> <b>Local Church</b> <input type="checkbox"/> <b>Presiding Elder's District</b>
Service for: <input type="checkbox"/> Web page and Email account(s) <input type="checkbox"/> Email account only
Fee: <input type="checkbox"/> \$25: church - under 100 members <input type="checkbox"/> \$50: church – 100+ members <input type="checkbox"/> \$25: Presiding Elder's District <input type="checkbox"/> \$10: email account only
<b>Name of Local Church or District</b> _____
Street Address _____
City _____ State _____ Zip _____
Telephone: _____ Fax: _____
Mailing Address: _____
Pastor's Name (If application is for local church) _____
Presiding Elder _____ District: _____
Contact Person: _____
Telephone _____ Fax: _____ Email: _____
<b>Region:</b> <input type="checkbox"/> Alaska-Pacific <input type="checkbox"/> Arizona-New Mexico <input type="checkbox"/> Oklahoma-Muskogee <input type="checkbox"/> Northern California <input type="checkbox"/> Southern California
Preferred website name: _____ Example, <a href="http://www.ninthdistrictcme.org/name of Church/District">www.ninthdistrictcme.org/name of Church/District</a>
Preferred email account name: _____ Example, name of church/district@ninthdistrictcme.org
Preferred Password: (combination of Alpha and numeric letters): _____ Password must be at least six characters
<ul style="list-style-type: none"><li>• Password must not have Imbedded Spaces</li><li>• Password cannot include a colon (:), an ampersand (&amp;), or a bar( ) character</li><li>• Password may not contain 3 Consecutive Digits (i.e. '123' or '321')</li><li>• Password may not contain 3 Consecutive Letters (i.e. 'abc' or 'cba')</li><li>• Password may not contain 3 Consecutive Duplicate Characters (i.e. 'ccc' or '333')</li><li>• Password must contain at least two digits</li><li>• Password must contain at least two letters</li><li>• Password cannot contain Username/Domain or Reverse Username/Domain</li></ul>

**Payment due:** \_\_\_\_\_ **Amount paid:** \_\_\_\_\_ **Receipt Number:** \_\_\_\_\_ **By:** \_\_\_\_\_